

RETURN FORM

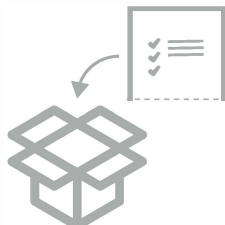
1 Complete it & Clip it

Fill out the Return Form. Cut the address label from the bottom of the form.



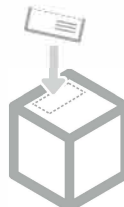
2 Pack it

Include the Return Form in the package with your item(s) to change or return.



3 Label it

Attach the address label to the box. Don't forget to remove any old labels or bar codes.



4 Ship it

Send us an email to inform us which item(s) you are returning. Ship the package from your local post office. Remember to keep the return receipt.



YOUR ORDER SUMMARY				
ORDER No:	YOUR NAME:	YOUR EMAIL ADDRESS:		
PRODUCT NAME	REFUND	EXCHANGE →	REPLACEMENT SIZE	REASON CODE*

*REASON CODES: 1 - too small/ too big
 2 - incorrect item received
 3 - faulty, please specify →
 4 - other, please specify →

- Fill out the products in the table above and tick whether you would like a **refund** or **exchange**. Please select one of the **reason codes** (1-4) against your return.
- Write an email to onlineshop@studiob3.pl to inform us which item(s) you are returning.
- Send the goods back to us including this form. Please note that you are responsible for return shipping costs.
- If you received an incorrect or faulty item, please tick **exchange** if you still require the original item. In this case we will refund the return shipping costs to you.
- We will process your return within 2-7 working days from receipt date. Refunds (excluding shipping costs) will be credited in the same form as the original payment was made.

Return address:



studio b3
 Góra Libertowska 45
 30-444 LIBERTÓW (Kraków)
 POLAND

tel.+48 606 987 555